



# POSTAL NEWS

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## Delivering the Holidays to Diplomatic, Military Service Members Worldwide

### *U.S. Postal Service Recommended Mailing Dates*

WASHINGTON — Ensuring those serving in the nation’s armed forces and diplomatic service receive their presents, care packages and cards in time for the holidays is a priority for the U.S. Postal Service and for friends and family members of military and diplomatic personnel serving around the world.

To send packages to loved ones serving in the military abroad, the Postal Service offers a discount on its largest Priority Mail Flat Rate Box at \$13.80 (online) and \$15.90 (retail). The price includes a \$2 per box discount for mail sent to APO/FPO/DPO (Air/Army Post Office/Fleet Post Office/Diplomatic Post Office) destinations worldwide.

Priority Mail Flat Rate boxes are available at no cost at local Post Offices and online at [shop.usps.com](http://shop.usps.com). Postage, labels and customs forms can be printed online anytime using Click-N-Ship at <https://cns.usps.com/go>.

To ensure timely delivery of holiday wishes by Dec. 25, the Postal Service recommends that cards and packages be sent to military APO/FPO/DPO addresses overseas no later than the mailing dates listed below.

Military Mail Addressed To and From	Priority Mail Express Military Service (PMEMS) <sup>1</sup>	First-Class Mail Letters and Cards	Priority Mail	Parcel Airlift Mail (PAL) <sup>2</sup>	Space Available Mail (SAM) <sup>3</sup>	Standard Post
APO/FPO/DPO AE ZIPs 090-092	Dec-17	Dec-10	Dec-10	Dec-3	Nov-25	Nov-7
APO/FPO/DPO AE ZIP 093	N/A	Dec-03	Dec-03	Dec-3	Nov-25	Nov-7
APO/FPO/DPO AE ZIPs 094-098	Dec-17	Dec-10	Dec-10	Dec-3	Nov-25	Nov-7
APO/FPO/DPO AA ZIP 340	Dec-17	Dec-10	Dec-10	Dec-3	Nov-25	Nov-7
APO/FPO/DPO AP ZIPs 962-966	Dec-17	Dec-10	Dec-10	Dec-3	Nov-25	Nov-7

1 PMEMS is available to selected military/diplomatic Post Offices. Check with your local Post Office to determine if this service is available to an APO/FPO/DPO address.

2 PAL is a service that provides air transportation for parcels on a space-available basis. PAL is available for Standard Post items not exceeding 30 pounds in weight or 60 inches in length and girth combined. The applicable PAL fee must be paid in addition to the regular surface price for each addressed piece sent by PAL service.

3 SAM parcels are paid at Standard Post prices with maximum weight and size limits of 15 pounds and 60 inches in length and girth combined. SAM parcels are first transported domestically by surface and then to overseas destinations by air on a space-available basis.

Complete mailing and shipping deadlines for domestic and international services, as well as additional tips and guidelines, can be found [here](#).

### Use the Military Care Kit to Send Presents and Care Packages

The Postal Service has created a free Military Care Kit based on the items most frequently requested by military families. The kit contains:

- Two Priority Mail APO/FPO/DPO flat rate boxes.
- Two Priority Mail Medium flat rate boxes.
- Priority Mail tape.
- Priority Mail address labels.
- Appropriate customs forms.

To order the kit, call 800-610-8734. Guidelines for packing, addressing and shipping items to U.S. troops can be found at [usps.com/ship/apo-fpo-dpo.htm](https://usps.com/ship/apo-fpo-dpo.htm). To order flat-rate boxes featuring the “America Supports You” logo, go to [store.usps.com](https://store.usps.com).

### Addressing the Package

- Write out the service member’s full name in the address.
- Include the unit and APO/FPO/DPO address with the 9-digit ZIP Code (if one is assigned). For example:

**Army/Air Post Office (APO)**

PFC JOHN DOE  
PSC 3 BOX 4120  
APO AE 09021

**Fleet Post Office (FPO)**

SEAMAN JOSEPH SMITH  
UNIT 100100 BOX 4120  
FPO AP 96691

**Diplomatic Post Office (DPO)**

JOHN ADAMS  
UNIT 8400 BOX 0000  
DPO AE 09498-0048

- Do not write the country name where the service member is stationed in the address.
- Include a return address.
- Include the service member’s name and address as well as the sender’s name and address on an index card inside the package in case the shipping label gets damaged in transit.

Domestic mailing deadlines are as follows:

Standard Post	First-Class Mail	Priority Mail	Priority Mail Express
Dec. 15	Dec. 19	Dec. 21	Dec. 23

The Postal Service receives no tax dollars for operating expenses and relies on the sale of postage, products and services to fund its operations.

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